

FEE SCHEDULE
 Effective Date January 1, 2022
 Mills County Clerk
 Sonya Scott
 P.O.Box 1316 Greenville, TX 75403
 (925)648-2711

Real Property Recording Utility Security	County Code	Statute	Amount
Instrument/Name change Merger			
Recording Fee (first page)	RC05	LOC §118.011	\$ 4.00
Recording Management	RC01	LOC §118.011(B)(2)	\$ 10.00
Records Archive	RC04	LOC §118.011(f)	\$ 10.00
Courthouse Security	RC02		\$ 1.00
Recording Fee	RC03		\$ 1.00
		OPR TOTAL (first page)	\$ 26.00

Each additional page or part on which there are visible marks of any kind RC05 \$ 4.00

Each additional name to be indexed in excess of five (5) \$ 0.25

The County Clerk's office requests a minimum of 1" at the tip of the first page and 4" at the bottom of the last page for recording purposes. For filing requirements and additional fees that may be charged, please review the following statutes; Texas Property Code 11.003, 12.001(b), 12.011; Local Government Code 191.0047

Federal Tax Lien/Release of Lien	County Code	Statute	Amount
Records Management	RC01		\$ 10.00
Records Archive	RC04		\$ 10.00
Recording Fee	RC03		\$ 1.00
Courthouse Security	RC02		\$ 1.00
Recording per Page	RC05		\$ 4.00
		OPR TOTAL	\$ 26.00

State Tx Lien/Release of Lien	County Code	Statute	Amount
Courthouse Security	RC02		\$ 1.00
Recording Fee	RC03		\$ 1.00
Records Archive	RC04		\$ 10.00
Recording Per Page	RC05		\$ 4.00
		OPR TOTAL	\$ 16.00

PLATS/MAPS/TAX CERTIFICATE REQUIRED WITH RECORDING (PC12.001C)	County Code	Statute	Amount
Recording Fee		LGC §118.011	\$ 60.00
Records Mangement		LGC §118.011(b)(c)	\$ 10.00
Record Archive		LGC §118.011(f)	\$ 10.00
Courthouse		LGC §291.008(d)	\$ 1.00

Plat with extra pages fee per extra pages \$ 4.00

PLAT COPIES	Amount
Certified Copies (one page)	\$ 10.00
Each additional page	\$ 2.00
Uncertified Copies(plain copies) (one page)	\$ 5.00
Each additional page	\$ 2.00

UCC Same as recording real property

ASSUMED NAME CERTIFICATE (includes indexing of 2 names: Business name & 1 Owner name)

Application available on the County Clerk's tab of the County website:www.millscounty.tx.us

Instrument/Name change Merger			
Recording Fee (first page)	RC05	LOC §118.011	\$ 4.00
Recording Management	RC01	LOC §118.011(B)(2)	\$ 10.00
Records Archive	RC04	LOC §118.011(f)	\$ 10.00
Courthouse Security	RC02		\$ 1.00
Recording Fee	RC03		\$ 1.00
		OPR TOTAL (first page)	\$ 26.00

Each additional page or part on which there are visible marks of any kind RC05 \$ 4.00

Each additional names indexed \$ 0.25

ASSUMED NAME ABONDONMENT CERTIFICATE (includes indexing of 2 names: Business name & 1 Owner name)

Application available on the County Clerk's tab of the County website:www.millscounty.tx.us

Instrument/Name change Merger			
Recording Fee	RC05	LOC §118.011	\$ 4.00
Recording Management	RC01	LOC §118.011(B)(2)	\$ 10.00
Records Archive	RC04	LOC §118.011(f)	\$ 10.00
Courthouse Security	RC02		\$ 1.00
Recording Fee	RC03		\$ 1.00
		OPR TOTAL (first page)	\$ 26.00

Each additional page or part on which there are visible marks of any kind RC05 \$ 4.00

Each additional names indexed \$ 0.25

POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales/Meeting Notices	Amount
Recording Fee	\$ 2.00
Courthouse Security Fee	\$ 1.00
TOTAL	\$ 3.00

Recording of Trustee/Foreclosure Sale Notices in the Property Records will be charges regular recording fees

Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located at the common area base of the North steps outside of the Courthouse.

(**Passed by Commissioner's Court

NOTICE OF FORECLOSURE/TRUSTEE SALES MAY BE VIEWED on the County Clerk's tab at www.millscounty.tx.us

CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP

Application available on the County Clerk's tab of the County website: www.millscounty.tx.us

Recording Fee (one brand/one location)	RC05	LGC §118.011	\$	5.00
Record Management	RC01	LOC §118.011(b)(2)	\$	10.00
Records Archive	RC04	LOC §118.011(f)	\$	10.00
Courthouse Security	RC02		\$	1.00
		TOTAL	\$	26.00
Each Additional Brand Location			\$	5.00
ALCOHOL PERMIT				
Clerk's Certification fee	Only after the City has signed off	LGC §118.011(a)(3)	\$	5.00
Protest Hearing fee	Must be paid by applicant prior to the Hearing Date/Time		\$	25.00
MILITARY DISCHARGE (DD214)				
Filing		LGC §192.002(a)		No charge
Certified Copy		TGC §603.003(a)		No charge

THANK YOU FOR YOUR SERVICE!

BIRTH/DEATH VERIFICATION: Mills County Only

TOTAL

BIRTH CERTIFICATES: Only if born in Mills County

Application available on the County Clerk's tab of the County website: www.millscounty.tx.us

Search Certificate County Clerk Fee	MC08	LGC 118.015(a) TAC §181.22, HSC 191.0045	\$	20.20
Vital Statistics Fee	MC07	HSC §191.0045	\$	1.80
Vital Statistics Preservation Fee	MC06	HSC §191.0045	\$	1.00
		TOTAL	\$	23.00

DEATH CERTIFICATES - Only if died in Mills County

Application available on the County Clerk's tab of the County website: www.millscounty.tx.us

Search Certificate County Clerk Fee		LGC 118.015(a) TAC §181.22, HSC 191.0045	\$	20.00
Vital Statistics Preservation Fee		HSC §191.0045	\$	1.00
		TOTAL	\$	21.00
Each Additional Copy		Ordered at the same time		
County Clerk Fee		HSC §191.0045	\$	3.00

DECLARATION & REGISTRATION OF INFORMAL MARRIAGE LICENSE

License Fee	ML/CC 12.50 ML/ST 12.50	LGC §118.011(a)(8)	\$	25.00
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No waiting period. Proxy and/or Absent Application not accepted.
 For information regarding a marriage by proxy, absent applicant, marriage to an incarcerated person, marriage of deployed soldier, or soldier deploying to hostile zone, 1x Family Code 2.204: The 72 hour waiting period from the date/time the license is issued may only be waived by Court Order issued by a Judge of a court with jurisdiction

MARRIAGE LICENSE without Texas Premarital Education Certification

License Fee		LGC §118.011(a)(7)	\$	60.00
Records Management		LGC §118.011(b)(2)	\$	10.00
Courthouse Security Fee		LGC §291.008(d)	\$	1.00
Marriage Certified Copy			\$	6.00
72 hour waiting period from date/time of application before the license can be used.	TOTAL		\$	77.00

MARRIAGE LICENSE with Texas Premarital Education Certification

License Fee		LGC §118.011(a)(7)		waived
Records Management	MC13		\$	10.00
Courthouse Security Fee	MC15		\$	1.00
Marriage Certified Copy			\$	6.00
72 hour waiting period is waived	TOTAL		\$	17.00

CERTIFIED COPY of MARRIAGE LICENSES: MILLS COUNTY Records Only

Search Fee		TAC §181.22(b)	\$	10.00
Texas Online Fee		TAC §181.22(s)	\$	10.00
Vital Statistics Preservation Fee			\$	1.00

PLAIN COPY OF MARRIAGE LICENSE: Mills County Records only

Affidavit for Correction to a Marriage License (Must be signed by both parties and notarized)		LGC 118.011(a)(3)		\$1.00
		FC 2.209©		No Fee

The Correction Affidavit may be found on the County Clerk's tab of the County Website at www.mills.county.tx.us

Copy/Certificate of Fact: this does not include copies of vital records

Plain of paper document		LGC 118.011(a)(3)		\$1.00 per page
Certified		LGC 118.011(a)(4)	\$5.00 + \$1.00	per page
Authenticated copies		LGC 118.011(a)(3), 118.011(a)(4)	\$10.00 + \$1.00	per page
Certificate of Fact: Criminal/Civil/Probate		LGC 118.011(a)(3)	\$	5.00
Electronic copy of paper document				\$1.00 per page
Electronic copy of electronic document			\$	0.10 per/\$1.00 minimum

PROBATE

Exception to e-filing:

Wills are not required to be filed electronically. If a will is filed electronically, the original must be presented to the Clerk's Office within 3 business days after the applications if filed.

The following documents must not be file electronically; Documents filed under seal or presented to the court in camera; and

Private Professional Guardian-Application

Application Fee	Estate Code 1104.303(b)(2)	\$	40.00
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Filing of Original Action: Probate/Guardianship/Mental Health

Clerk of the court account	LGC 135.102(b)(3)	\$	40.00
County law library fund	LGC 135.102(b)(6)	\$	35.00
County Records management & preservation fund	LGC 135.102(b)(4)	\$	15.00
Court reporter service fund	LGC 135.102(b)(5)	\$	25.00
Courthouse Security Fee	LGC 135.102(b)(7)	\$	20.00
Court facility fee fund	LGC 135.102(b)(2)	\$	20.00
Court-initiated Gaurdainship fund	LGC 135.102(B)(11)	\$	20.00
County Jury fund	LGC 135.102(b)(9)	\$	10.00
Public Probate administrator fund	LGC 135.102(b)(13)	\$	10.00
Appellate Judicial System fund	LGC 135.102(b)(1)	\$	5.00
Judicial Education and support fund	LGC 135.102(b)(12)	\$	5.00
County dispute resolution fund	LGC 135.102(b)(10)	\$	15.00
Language access fund	LGC 135.102(b)(8)	\$	3.00
Local County Base Fee-Probate/Guardianship/Mental Health	LGC 135.102(a)(1)	\$	223.00
State Comptroller Base Fee- Probate/Guardianship/Mental Health	LGC 133.151(a)(1)	\$	137.00
Consolidate New Case Fee	Service fees are in addition to filing fees and are not included	\$	360.00

Addition fees may apply

Citation (each)	LGC 118.052(1)(B)(iii)	\$	8.00
Service or Posting citation		\$	85.00
Citation by publication		\$	85.00
Judge's Fee		\$	2.00
Aminister Oath	LGC 118.052(2)(B)(iii)	\$	2.00
Approving & Recording Bond		\$	5.00

Any Action other than Original Action base fees- Probate/Guardianship/Mental Health

Clerk of the court account	LGC 135.102(2)(c)(1)	\$	40.00
County Records management & preservation fund	LGC 135.102(2)(c)(2)	\$	5.00
Court-initiated Gaurdainship fund	LGC 135.102(2)(c)(3)	\$	20.00
Public Probate administrator fund	LGC 135.102(2)(c)(4)	\$	10.00
Local County Base Fee-Probate/Guardianship/Mental Health	LGC 135.102(a)(2)	\$	75.00
State Comptroller Base Fee-Civil/Family	LGC 133.151(a)(2)	\$	45.00
Consolidated Fee-Any action other than original	Service fees are in addition to filing fees and are not included	\$	120.00

Addition fees may apply

Addition fees may apply

Citation (each)	LGC 118.052(1)(B)(iii)	\$	8.00
Service or Posting citation		\$	85.00
Citation by publication		\$	85.00
Judge's Fee		\$	2.00
Aminister Oath	LGC 118.052(2)(B)(iii)	\$	2.00
Approving & Recording Bond		\$	5.00

Letters of Testamentary, Guardianship, Administration or Abstract of Judgment(each)

	LGC 118.052(3)(D)	\$	2.00
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WILLS FOR SAFEKEEPING

Filing Fee	LGC 118.052(3)(E)	\$	5.00
County Records management & preservation fund	LGC 118.052(3)(G)	\$	5.00
Courthouse Security Fee	LGC 291.008(d)	\$	1.00
	TOTAL	\$	11.00

Inventory and Appraisal-On Time		
Filed before the 90th day after the date of qualification or prior to expiration of court ordered extension		No Fee
Inventory, Appraisal and list of Claims (after 90th day after Qualification Date)		
Filing Fee	LGC 118.052(2)(A)(i)	\$ 25.00
Judge's Fee	LGC 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Annual/Final Account of Probate/Guardianship of an Estate (must be notarized) (after Order Approving Inventory and Appraisal of after 120th day after initial filing of the action, whichever occurs first)		
Filing Fee	LGC 118.052(2)(B)(vi)	\$ 10.00
Judge's Fee	LGC 118.101(11)	\$ 2.00
	TOTAL	\$ 12.00
Lengthy Document Fee-more than 25 pgs. (after Order Approving Inventory and Appraisal or after 120th day after initial filing of the case)		
Filing Fee	LGC 118.052(2)(A)(Vii)	\$ 25.00
Judge's Fee	LGC 118.101(11)	\$ 2.00
	TOTAL	\$ 27.00
Claim (paid by the Claimant at time of filing)		
Filing Fee	LGC 118.052(2)(B)	\$ 10.00
Nondisclosure Petition as a Civil Filing		
Filed only as a new civil filing		\$ 350.00
Nondisclosure Fee	GC 411.081(d)	\$ 28.00
	TOTAL	\$ 378.00
Nondisclosure w/o Petition within a Criminal Case		
Nondisclosure Fee	GC 411.081(d)	\$ 28.00
Application for Turnover Order & Injunctive Relief		
	LGC 118.052(1)(B)	\$ 30.00
If Judge's signatur required		\$ 2.00
Registry Funds in interest bearing accounts Deposit/Withdrawal with Court Order Only	Clerk receives 10% of the interest earned	LGC 117.054(b)(1)
Registry Funds not earning interest bearing accounts Deposit/Withdrawal with Court Order Only	clerk receives 5% not to exceed \$50.00	LGC 117.055(a)
Refunded with Court Order Only upon Resentation of Valid ID	Clerk retains 5% not to exceed \$50.00	CCP 17.02 LGC 117.055(a)
RETURN CHECK CHARGE	Local Government Code 118.011(b)(1)	\$ 30.00